Oregon CTE

Human Services

Evaluate principles of planning, development, implementation and evaluation to accomplish long-range goals in the human services. HU01

1. **Design programs or activities to meet the needs of individuals and families.** HU01.01.01
2. **Document that programs and activities effectively address needs.** HU01.01.02
3. **Analyze data and information to meet the needs of individuals and families.** HU01.02.01
4. **Retrieve, analyze, and interpret data.** HU01.02.02
5. **Describe and accurately summarize information/data using charts, graphs, and descriptive statistics.** HU01.02.03
6. **Accomplish team objectives to meet organizational needs.** HU01.03.01
7. **Provide professional development opportunities for improvement.** HU01.03.02
8. **Document that team objectives have been met.** HU01.03.03

Evaluate the role of the family, community and human services in society and the economy. HU02

1. **Provide services that are sensitive to cultural, religious, disability, and gender issues.** HU02.01.01
2. **Participate in workshops and training programs that relate to these issues.** HU02.01.02
3. **Describe the types of human services provided in a community.** HU02.02.01
4. **Give examples of each type of service and its major functions.** HU02.02.02
5. **Identify specific occupations within these services.** HU02.02.03
6. **Evaluate the role human service providers have on the economic condition of a community.** HU02.03.01
7. **Describe the benefits provided by the human service providers.** HU02.03.02
8. **Portray how a community would be affected if human service providers were not available.** HU02.03.03
9. **Determine the role of prevention education in addressing issues of society.** HU02.03.04

Use effective communication with human services clients and their families. HU03

1. **Develop organizational priorities that reflect the organization's mission.** HU03.01.01
2. **Assist in setting organizational priorities to ensure quality.** HU03.01.02
3. **Develop practices that are sensitive to cultural, religious, disability, and gender issues.** HU03.02.01
4. **Set up and/or participate in workshops relating to cultural, religious, disability, and gender issues specific to human services careers.** HU03.02.02
5. **Develop service guidelines with other co-workers.** HU03.02.03
6. **Maintain working relationships with individuals, co-workers, and family.** HU03.03.01
7. **Use interpersonal skills to build effective working relationships.** HU03.03.02
8. **Identify basic needs of children, individuals and families.** HU03.03.03
9. **Follow regulations and organizational policies and procedures to assure a safe and healthy environment.** HU03.04.01
10. **Document information regarding questionable health or safety issues.** HU03.04.02
11. **Train personnel on regulations and policies concerning a safe and healthy workplace.** HU03.04.03
12. **Provide written procedures and policies for protecting the health and safety of all individuals.** HU03.05.01
13. **Present evidence of written procedures and policies.** HU03.05.02

Demonstrate ethical and legal conduct in human services settings. HU04

1. **Prevent personal liability by following legal requirements.** HU04.01.01
2. **Assess adherence to appropriate personal liability requirements.** HU04.01.02
3. **Implement procedures to protect the health and safety of all individuals.** HU04.02.01
4. **Document and report emergency situations and outcomes to appropriate authorities.** HU04.02.02
5. **Explain the role of government in human services.** HU04.03.01
6. **Identify agencies that monitor human services facilities and operations.** HU04.03.02

7 **Provide examples of government intervention/actions in a human services operation.** HU04.03.03

8 **Comply with legal requirement to assure appropriate conduct.** HU04.04.01

9 **Assess and document legal compliance.** HU04.04.02

10 **Apply specific organizational policies and rules to a specific work situation.** HU04.05.01

11 **Locate and identify specific organizational policy, rule, or procedure to assist with a given situation.** HU04.05.02

12 **Select the appropriate document as a reference for the situation.** HU04.05.03

13 **Maintain compliance by seeking ethical and legal guidance from appropriate sources.** HU04.06.01

14 **Document, review, and resolve ethical and legal conflicts.** HU04.06.02

15 **Demonstrate knowledge of rules and laws designed to promote safety and health.** HU04.07.01

16 **Identify key rights of employees related to occupational safety and health.** HU04.07.02

17 **Identify the responsibilities of employers related to occupational safety and health.** HU04.07.03

18 **Identify rights of clients/customers.** HU04.07.04

Evaluate career opportunities in each of the Human Services Career Pathways. HU05

1 **Practice skills in a chosen career path to gain familiarity with technical processes.** HU05.01.01

2 **Maintain successful employment.** HU05.01.02

3 **Explore entrepreneurial opportunities.** HU05.01.03

4 **Meet education and state-specific requirements for a career in human services.** HU05.02.01

5 **Present legitimate credentials at job interview.** HU05.02.02

6 **Document continuing education classes.** HU05.02.03

7 **Present licensing and certification requirements.** HU05.02.04

8 **Participate in career planning for human services.** HU05.03.01

9 **Assess personal interests and skills needed for success.** HU05.03.02

10 **Explore family and consumer science educational programs.** HU05.03.03

11 **Identify sources of career information and training.** HU05.03.04

Explain how human development principles enhance the wellbeing of individuals and families. HU06

1 **Demonstrate services that align with human development principles.** HU06.01.01

2 **Assess and document the satisfaction of clients/customers/participants with services provided.** HU06.01.02

3 **Recommend best products, plans, or services for clients/consumers.** HU06.01.03

4 **Produce plans showing benefits for clients/consumers.** HU06.01.04

5 **Identify services needed to meet the essential needs of children, individuals and families.** HU06.01.05

6 **Act as a community educator and advocate for the profession.** HU06.02.01

7 **Explain the role of a professional in the area of expertise to community groups.** HU06.02.02

8 **Join professional associations and organizations and serve in leadership capacity.** HU06.02.03

9 **Assist individuals in making informed decisions.** HU06.03.01

10 **Describe alternatives and help identify potential barriers.** HU06.03.02

11 **Help client to understand potential outcomes.** HU06.03.03

12 **Demonstrate the understanding of individual needs at various ages, stages and developmental milestones.** HU06.03.04